



DUMFRIES AND GALLOWAY YOUTH ORCHESTRA

Recruitment of a new Trustee

1. Background

Dumfries and Galloway Youth Orchestra (DGYO) wishes to recruit a new trustee to join its board of trustees in order to enhance the diversity, skills and experience of the board.

2. About the Role

The role of a trustee of DGYO is to ensure that it discharges its statutory obligations as a charity and also to bring specific skills, knowledge or experience to help the board of trustees reach sound decisions. This may involve leading discussions, identifying key issues, providing advice and guidance on new initiatives, and evaluating or offering advice on any areas in which the trustee has particular expertise.

3. About DGYO

DGYO complies with the Code of Guidance and Good Practice published by the Office of the Scottish Charity Regulator (OSCR) which can be found by going to [Charity Trustee Guidance and Good Practice](#).

The orchestra is a Scottish Charitable Incorporated Organisation registered with OSCR. It is an equal opportunities organisation.

DGYO is an orchestra for talented young musicians living, working or in education in the region. Established in 2018, DGYO provides young musicians with a wonderful opportunity to play in an orchestra with students from across the region and to receive first class tuition and direction from experienced teachers and professionals.

Our trustees passionately believe that every amount spent on a musical education yields a greater return. Not only does it develop technical abilities, it enhances communication, teamwork, analytical, listening, and creative skills, skills that are transferable and enable success in any profession.

Our Trustees are from a wide range of professions including education, medical, legal, local government and, of course, the music profession. Whilst our professions are different, we all recognise the value of a musical education. We all recognise how music has helped our progress in our own chosen professions.

Every one of our current Trustees has benefited from a musical education and has been fortunate enough to participate in youth orchestras and experience the buzz of a performance. We all believe in the value and purposefulness of music making - not to mention the fun and friendships. This is

why we are all committed to ensuring that young people in our region have free access to play in a properly run, well managed youth orchestra.

4. Job Description

We are ideally looking for a new trustee who will:

- bring energy, enthusiasm and expertise to the charity to help it develop a forward-looking musical education strategy.
- Have knowledge of one or more of the following, namely: finance, education, music, marketing, HR, fundraising, income generation, legal, partnerships and ICT.
- Help to ensure that DGYO complies with its [Constitution](#), with charity law and with any other relevant legislation or regulations.
- Understand and accept the legal duties, responsibilities and liabilities of trusteeship.
- Help to ensure that DGYO applies its resources exclusively in pursuance of its objects.
- Contribute actively to the board of trustees by giving firm strategic direction to DGYO.
- Attend board meetings in accordance with Clause 22 of the Constitution and undertake the necessary preparation to be able to fully participate in board meeting discussions.
- Be an advocate for and on behalf of DGYO with stakeholders in Dumfries and Galloway.
- Safeguard and promote the well-being and welfare of the DGYO players.
- Apply appropriate scrutiny to budgets and accounts to ensure the financial stability of DGYO.

5. Person Specification

Can you offer DGYO some of the following skills and attributes? If so you might be just the person we're looking for so please apply!
Qualifications and Training
Training and/or expertise in charity governance
Musical training and/or experience of working in the music industry
Professional qualifications and/or training in one of the following fields: education, charity, community work, young people, finance, marketing, human resources, legal, ICT, fundraising
Safeguarding training
Knowledge, Skills and Experience
Professional expertise and experience in an area that will assist the charity in its work
Previous experience as a charity trustee and/or board member
Experience in developing long term strategies and thinking strategically
Additional Attributes
Ability to draw together complex information in order to assess a situation or formulate a strategy.
Ability to communicate effectively with a range of stakeholders

Ability to think creatively and demonstrate openness to new ideas
Willingness to enter into debate and challenge ideas

Charity trustees must be at least 18 years of age.

Charity trustees must not be disqualified under the Charities and Trustee Investments (Scotland) Act 2005 unless their disqualification has been waived by OSCR. Reasons for disqualification include:

- being disqualified as a company director
- having an unspent conviction for an offence involving dishonesty or deception
- being an undischarged bankrupt

6. Recruitment Process

All applications received will be scrutinised by the board of trustees and those applicants whose skills and experience most closely meet the criteria set out above will then be invited for an informal chat with the convener of the board of trustees and at least one other trustee.

7. Time Commitment

Board meetings are held approximately every 6 weeks normally by Zoom and normally on a Wednesday. Trustees are, if possible, expected to attend all board meetings.

Papers are distributed one week in advance of meetings in order that trustees can undertake any necessary preparation.

Trustees are also expected to attend activities organised by the charity in order to gain an understanding of its work and to meet the young players.

8. Remuneration

This is a voluntary position. Travel expenses to and from meetings and events may be claimed.

9. Disclosure

As a trustee of a charity which deals with children you will be expected to undergo a PVG check through Disclosure Scotland. Such a check will not involve any expense on the part of the trustee.

10. Application

If you are interested in becoming a trustee of DGYO then please apply by letter setting out your skills and qualifications as specified above.

Your application letter should be attached to an email and sent to contact@dgyouthorchestra.org.