

Application To Join Dumfries And Galloway Youth Orchestra (DGYO)

*I apply to join Dumfries and Galloway Youth Orchestra, or

*I apply on behalf of (name) for him/her to join Dumfries and Galloway Youth Orchestra.

*** delete as appropriate. Please note that this form may be completed by applicants who are at least 18 years of age. For applicants under 18 years of age the form must be completed by a parent or carer who is over 18.**

Full name of musician		
Home address including postcode		
Date of birth of musician		
Email address		
Contact phone number(s) of parent/ carer if musician is under 18	Mobile:	Home:
Name of emergency contact person(s) and relation to musician		
Contact phone number(s) if different from above	Mobile:	Home:
Nearest town to where you live		
Instrument		
Approximate grade		
Teacher		
Any medical conditions DGYO should know about		
Is the musician registered disabled? Please tell us more if you wish	Yes/No	

In completing and signing this application you are agreeing that:

1. DGYO may use images in which you can be identified resulting from photography or video filming for fundraising, publicity or other purposes to help achieve the orchestra's aims. This might include but is not limited to printed and online publicity such as leaflets, the orchestra's website, social media, press releases, editorial and funding applications.
2. You have read and understood the DGYO Privacy Statement (attached).
3. The email address specified above can be used for marketing purposes, (e.g. to tell you about forthcoming events involving the orchestra).

Signature of applicant

Privacy statement for the information of applicants to join and players in Dumfries and Galloway Youth Orchestra.

Your personal data – what we need and why

We need some of your details, for example your name and email address, so that we can let you know about things like rehearsal and event dates and social events.

What data do we collect from members?

We collect some of the following types of data from members:

- Name
- Email address
- Postal address
- Phone number
- Emergency contact details
- Photos/video footage
- Medical information
- DOB

We check what data we have on players every two years and remove it if we no longer need it. If you leave the DGYO we'll make sure we stop using and/or delete any data we don't need to keep (e.g. for financial reporting).

What do we use it for?

Any of the information listed above might be needed to manage your membership with DGYO and to organise and run our activities. We won't ever use this data for anything else unless you give us your active consent for that additional use. *If* you give us your consent DGYO will add your email address to our mailing list for the group's marketing/promotional communications. We will always include opt-out options on all such communications. We may also, if you consent, use photos which may show your face on our website or on Facebook. You can withdraw your consent at any point by contacting the Data Protection Officer.

Do we share your data with anyone else?

- We will never give your data to third parties for that third party to use. We will sometime use third party services (e.g. Dropbox or Google Drive) to store or process your data but we will always make that such services are reputable and secure, and that your data is kept safe.
- If another member of DGYO asks for your contact details we will only ever share them if you consent.

What can you ask us to do?

At any time you can ask to view, update or correct any data we hold on you. You can also ask that we stop using your data or that we erase it. To request any of these, please contact the Data Protection Officer who will respond as quickly as possible and certainly within one month.

I've got a question – who should I speak to?

The best person to speak to is the Data Protection Officer – currently David Howdle.